

23-24 Orientation packet

Central High

All students will be returning to school on Wednesday, August 9. Safety for all continues to be a top priority as we begin this new school year, and our operating procedures will reflect our efforts to keep our school family safe as we focus on Academic Achievement and Personalization for every student.

Although we cannot list every detail in this brief packet, we do want to provide you with some information about what to expect during this school year.

Communications: We will continue to update our school website with announcements that reflect current information. We will also continue to use our automated school messenger system to place emails and phone calls as needed. It is extremely important that you update the school on any email or phone number changes. Registration is a good opportunity to do this. Access parent portal to update.

Arrival: Upon arrival each morning students will walk through the agora and enter the gym or main building from specific entrances. The **front doors of the building will remain locked**. Once students enter the gym they will remain seated in the bleachers until the first bell. If a student chooses to receive breakfast they will enter the main building and go through the breakfast line, make their selection from the items available and be seated in the cafeteria. Students may not leave the gym or cafeteria once they have entered. Doors open at 6:50 a.m. and lock at 7:15. Students should plan to arrive in time to **be in class by 7:20**.

Dismissal: Dismissal will begin at 2:20 each day. Students should not remain on campus past 2:30 unless under the supervision of a Teacher or Coach.

Early dismissals are not permitted after 1:30 p.m. and calls for transportation changes cannot be delivered after 1:30 p.m. Please avoid making outside appointments for your student during school hours. Students are not permitted to dismiss themselves regardless of age.

School Schedule: This year Central will again follow 4x4 rotating class schedule. Students will meet with all their classes on Mondays. Tuesday-Friday 4 classes and an advisory period per day will rotate on an A/B schedule which will allow A day classes to meet on Tuesday and Thursday and B day classes to meet on Wednesday and Fridays. Classes will meet all year. Classes will be 80 minutes in length, with 5 minutes between classes. We refer to class periods as "Blocks". Students will be tardy if they are not in their class, by the bell. Being tardy will earn a student an afterschool detention. Detentions will be served as assigned. Failure to serve will result in additional detention time. Students should remain in class and engaged for the entire time. Attendance will be taken for each class. Each student will receive a copy of their class schedule. Questions regarding schedules should be directed to our school counselors.

After School Learning Labs and Time for Time: Meets Monday through Thursday: 2:30 – 3:30, students must be picked up by 3:30.

During **Advisory block**, Students will have the opportunity to receive additional academic support and/or participate in a school sponsored club/activity. This block is considered part of the academic day and will operate in the same manner with the same expectations.

Class change/Tardy: In an effort to promote safety during class change students will follow directional signs as posted, enter/exit classrooms as directed, walk in certain directions in the hallway. Hall sweeps will be conducted; students not in class/designated area on time will be “swept up” and marked as Tardy and will receive a detention.

Expectations: During the school day, all students are expected to adhere to the same guidelines as it pertains to student expectations for behavior and discipline as outlined in our school handbooks. Copies can be found on our school website. These expectation include adhering to the current 23-24 dress code. All students will be expected to follow any safety guidelines that **may be implemented at any time**. Our standard of operation should reflect our mission to be a model school of excellence and to promote the safety and well-being of everyone.

Devices/cell phones: Students will be expected to follow the guidelines outlined for the appropriate use of cell phones, Chromebooks, earbuds, headphones, and social media. Please refer to school and district handbooks and other published policies. To promote an academic focus, students will not be allowed to use personal devices including cell phones except in the cafeteria during designated lunch period. Violation of policy will result in disciplinary action according to HCDE Code of Acceptable behavior. It is strongly recommended that cell phones and other personal electronic devices be kept in a student’s locker during the school day.

Handbooks: The full version of our expectations can be found in our school and district handbooks (Code of Acceptable Behavior) located on our school web site, chs.hcde.org and at the district site, hcde.org

Cafeteria: Breakfast and Lunch will be provided. Students will make their meal selection, provide their student code at the register and proceed to a seat inside the cafeteria. Students will be dismissed from class to lunch according to their scheduled pod/classroom location. If you require free or reduced lunch please apply at <https://lingconnect.com> You must reapply each year. We encourage everyone to complete the lunch form even if not using free/reduced services. Our annual Title 1 funding is based on those qualifying not on participation. If our qualifying numbers are not significant enough we will lose our additional funding. Our current funding is used to fund an additional School Counselor.

No outside food delivery is permitted: If a delivery is made the delivery service (uber eats, door dash, etc.) will be turned away and/or the items delivered will be confiscated.

Students will not be permitted to sell items (chips, drinks, candy etc.) for personal profit. Fundraising must be school approved. If items are brought for personal sale/gain they will be will be confiscated.

ChromeBooks: Returning students will use their ChromeBooks from last year. Incoming 9th graders and students new to Central will be issued a ChromeBook. Parents/Guardians are provided with a HCS Technology Contract to sign as part of our use of Technology program. ChromeBooks should be fully charged at home each evening and should be brought to class each day.

Dress Code: A full explanation of our current dress code can be found in our handbook on our school website. [Chs.hcde.org](http://chs.hcde.org) Students out of dress code will be assigned an afterschool detention. Failure to serve will result in additional detention time. **Hats and Hoods may not be worn inside buildings.** Hoodies may be banned if students insist on wearing the hoods on their heads inside. Please help us with this.

School Fees and Payments: We will again this year use an online school payments program to pay for school expenses. This is the preferred method of payment for all fees and school expenses. Please visit our school web site for more information.

Withdrawal: If at any time you are withdrawing your student to attend another school you must contact our registrar Ms. Connie Skipper and complete a withdrawal form. All school property must be returned before the withdrawal request can be processed and the student released from our data base.

Textbooks: Many of our student textbooks and resources are on-line for all students. However, if a textbook/workbook is available and you are in need of a copy please contact your student's teacher.

If you need assistance: Please contact your student's teacher, a school counselor or a member of the administrative team. Our office hours are M-F 7:30 – 2:30. Contact may be made through email or by calling the school office at 423-344-1447. If the lines are busy or it is after hours please leave a message with your name, student's name and a contact number.

Lockers: All students will be assigned a locker. Backpacks, personal items, purses, bags, packs, bulky coats etc. will remain in a student's locker throughout the school day. **For safety no backpacks, bags, purses etc. will be allowed to remain with students during school hours.** Students may carry their ChromeBooks and class materials to class. If a pack **of any kind** is needed to carry items it must be a completely clear pack.

Title 1: Central High School has been designated as a Title 1 school for the 2023-24 school year. Title 1 is a federal program that provides extra funds to schools with a higher than average percentage of students from lower-income households. Title 1 funds can offer services and programs that benefit all students. These services can include technology-enhanced learning, additional staff, before and after school academic programs, extra materials and professional development for teachers, to name a few.

The Central High Site Leadership Team reviews the Title 1 allocation each year and determines the priority for spending. This year the extra dollars at Central have been designated for an additional school counselor.

Additional information is available. You can call the school and schedule a time to pick up a Title 1 Programs brochure or call the Title 1 office for more information. 423-498-7097

Thank you for the opportunity to serve in your child's education.

Title 1 Open House back to school orientation is scheduled as follows: Please plan to join us. **Student schedules will be available at this time.**

Monday, August 7, 2023. Grades: 9 and 10 6:00 p.m. Grades: 11 and 12 7:00 p.m.